



# Jennie Elliott School Council

## Meeting Minutes

Monday October 15<sup>th</sup> 2018

7:00pm Jennie Elliott School Library

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1. Meeting called to order  
Jennifer Chambers at 7:01pm
2. Attendees

NAME	EMAIL
Tina Nikolaou	tinaandsean@shaw.ca
Steph McLeod	StephNMcLeod@gmail.com
Christine Oliver	Cook.christine@gmail.com
Beth Brownie	bethbrownie@hotmail.com
Caroline Bruggencate	cbruggen@shaw.ca
Hilary Wright	HJWright@cbe.ab.ca
Michelle Dozak	mmdozak@cbe.ab.ca
Chris Aylesworth	CAAylesworth@cbe.ab.ca
Robyn Hauck	Robyn@RobynHauck.com
Jen Chambers	JenBethChambers@gmail.com

3. Motion to Approve Minutes from September meeting  
Moved – Tina Nikolaou  
Seconded – Christine Oliver
4. Motion to Approve Agenda  
Moved - Tina Nikolaou  
Seconded – Beth Brownie

*Thank-you for your attendance!*

*Our Mission: To support our School in providing an excellent education for children through an active partnership between students, teachers, parents, staff and community members.*



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### 5. Presentation of the 2018/2019 budget

		2018/2019
Calgary Reads	Expense - Classroom	-1,000
Classroom Supplies	Expense - Classroom	-3,825
Staff Appreciation	Expense - Classroom	-300
Student Leadership	Expense - Classroom	-1,000
School Picnic	Expense - Event	0
Parent Education	Expense - Event	-200
Play Day	Expense - Event	-500
Student Enrichment	Expense - Event	0
Grade Six (Legacy Gift)	Expense - Event	-250
General Operating	Expense - General	-300
Interest	Expense - General	0
Insurance	Expense - General	-500
Void	Expense - General	0
Supplemental Lunch Items	Expense - Outreach	-350
Community Support	Expense - Outreach	-1,500
Technology	Expense - Classroom	-10,000
Equipment	Expense - Classroom	-3,000
Supp. Curriculum Resources	Expense - Classroom	-2,650
Music	Expense - Classroom	0
Library	Expense - Classroom	-6,500
TASC	Expense - Classroom	0
TASC Residencies	Expense - Classroom	0
Student Enrichment - Residences	Expense - Event	-30,000
Interest	Expense - General	0
VOID	Expense - General	0
Fun Lunches	Revenue	13,000
Purdy's Chocolates	Revenue	9,000
Gingerbread Night	Revenue	500
Mabel's Labels	Revenue	100
Cookie Dough	Revenue	0
Spolumbos	Revenue	0
Spring Fundraiser	Revenue	2,000
Family Dance	Revenue	1,500
Casino	Revenue	30,000
Interest - JESC	Revenue	10
Interest -JEPSA	Revenue	5
	Net Income	-5,760

Motion to Approve Budget – Tina Nikolaou  
Seconded – Beth Brownie

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6. Administration
  - a. Thanks to everyone for their support. Picture day went well and fun lunches are rolling out.
  - b. Start-Up – Construction deficiencies in our new classrooms are almost all addressed. We hired one more lunchroom supervisor and a 0.6 teacher to offer support in grades 1 and 2. The expanded bus zone has been approved. Our biggest challenge is bus arrival and departure times. The shift in school hours is taking some adjustment. Technology is a pressure point since the new operating system isn't compatible with 30 of our computers. The 3 schools are coming together as one as we get to know each other.
  - c. School Development Planning – School goals are formulated based on our data from Gr. 6 Provincial Exams, Gr. 3 Student Learning Assessments, report card data, the Gr.4 Accountability Pillar Survey and teacher feedback. There is a system initiative to improve results in mathematics and that will be our focus as well. Gr. 6 PAT results will be shared next month.
  - d. Calgary Reads Update – short video.
  - e. We Scare Hunger food drive underway.
  - f. Admazing Ticket Packs are available in the office for \$25.00.
  - g. Gifts in Kind Toy Drive
  - h. Cannabis Legislation and the CBE

### **Employees**

Employees are required to follow our [employee code of conduct](#) which states that **employees shall not be under the influence of, or provide others with alcohol, cannabis, cannabis-infused products or illegal drugs while on work premises or performing work related duties.** Also, this regulation requires that employees at work must at all times be fit to perform their duties. If an employee is required to use a prescribed medication at work, including medical marijuana, Human Resources will work with the employee and their supervisor. Together they will ensure that fitness to work is maintained and the medical condition is accommodated in accordance with Human Rights Act obligations.

### **Students**

Student cannabis use on school property or in the context of any school-related activities is unacceptable as per the [student code of conduct](#). Even if students are 18 or over, the regulation remains the same.

If a student is required to use a prescribed medication including medical marijuana during school hours, the parents, student and school must follow the steps outlined in [AR 6002, Student Health Services](#).

### **Volunteers**

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[AR 5003: Volunteers](#) states that volunteers must comply with Calgary Board of Education policies, regulations and any school rules. Volunteers must follow the employee code of conduct administrative regulation when volunteering with the CBE.

### Smoke-Free Environments

All facilities and property owned and operated by the CBE are [smoke-free environments](#). This includes smoking, vaping and other forms of inhalants.

- i. Michelle Dozak Gr. 3 – Teacher representative.

### 7. Upcoming Events

Welcome Back to School Picnic	Sept 27	Was successfully held despite cool weather.
Photo Day	Sept 25	Ran smoother than previous year.
Casino	Oct 24/25	Casino is scheduled for October 24/25. Holly will send email to all volunteers reminding them of their volunteer duties.
Fun Lunches	Ongoing	Option to donate a lunch/snack to another student is being investigated.
Parent Education	Oct 18	
Gingerbread night	Nov 29	
Purdy's campaign	Nov 13	Purdy's Fundraiser is on track for kick off on November 13 <sup>th</sup> with a chocolate delivery/sorting on December 12 <sup>th</sup> and distribution on December 13 <sup>th</sup>

- 8. Fundraising Coordinator  
No update

- 9. Volunteer Coordinator  
Volunteer database is ready based on forms submitted. If any new volunteers would like to get involved, contact Tina at [tinaandsean@shaw.ca](mailto:tinaandsean@shaw.ca)

- 10. Next Meeting  
Monday November 19th 2018 @ 7:00pm

- 11. Meeting dismissed  
8:11pm by Jen Chambers

*Thank-you for your attendance!*

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# Jennie Elliott Parent School Association

## Meeting Minutes

Monday October 15<sup>th</sup> 2018  
7:00pm Jennie Elliott School Library

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1. Meeting called to order  
Jennifer Chambers at 8:12pm

2. Attendees

NAME	EMAIL
Tina Nikolaou	<a href="mailto:tinaandsean@shaw.ca">tinaandsean@shaw.ca</a>
Steph McLeod	<a href="mailto:StephNMcLeod@gmail.com">StephNMcLeod@gmail.com</a>
Christine Oliver	<a href="mailto:Cook.christine@gmail.com">Cook.christine@gmail.com</a>
Beth Brownie	<a href="mailto:bethbrownie@hotmail.com">bethbrownie@hotmail.com</a>
Caroline Bruggencate	<a href="mailto:cbruggen@shaw.ca">cbruggen@shaw.ca</a>
Hilary Wright	<a href="mailto:HJWright@cbe.ab.ca">HJWright@cbe.ab.ca</a>
Michelle Dozak	<a href="mailto:mmdozak@cbe.ab.ca">mmdozak@cbe.ab.ca</a>
Chris Aylesworth	<a href="mailto:CAAylesworth@cbe.ab.ca">CAAylesworth@cbe.ab.ca</a>
Robyn Hauck	<a href="mailto:Robyn@RobynHauck.com">Robyn@RobynHauck.com</a>
Jen Chambers	<a href="mailto:JenBethChambers@gmail.com">JenBethChambers@gmail.com</a>

3. Motion to Approve Minutes from September meeting  
Moved – Tina Nikolaou  
Seconded – Christine Oliver
4. Motion to Approve Agenda  
Moved - Tina Nikolaou  
Seconded – Beth Brownie
5. Reports and Updates
  - a. Co-Chairs - none
  - b. Treasurer – All funds from the 2016 Casino have been depleted.
  - a. Casino Coordinator - none
6. Next Meeting  
Monday November 19th 2018 @ 7:00pm
7. Meeting dismissed  
8:16pm by Jen Chambers

*Thank-you for your attendance!*

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